

# SUNSET COVE HOA

## **SUBMITTING CONSTRUCTION PLANS & DOCUMENTS FOR APPROVAL**

***The following information will be useful if you are planning to have a home constructed on your Sunset Cove lot.***

Builders and Architects MUST be approved by the Board of Directors upon the recommendation of the Architectural Review Committee (ARC). Please check the following link to make sure your architect and builder are approved.

<https://sunsetcovehoa.com/architectural-control-requirements/>

All construction plans must be submitted and approved by the ARC. Please review and use the construction documents, which are part of the HOA documents. You can find the construction documents at the following link. <https://sunsetcovehoa.com/architectural-control-requirements/>

## ***FEES***

- ***NEW CONSTRUCTION COMPLIANCE FEE:*** ***\$3250.00***
- ***ADDITIONS, MODIFICATION COMPLIANCE FEE:*** ***\$500.00 - This fee may be refundable minus fee for review by ARB consultant of \$150-\$500. (i.e. boat docks, pools, spas, decks, fences, lighting, etc.)***

From the \$3250 Compliance Fee, a \$450 charge will be made for the Preliminary Review of Plans and another \$300 charge will be made for the final review of plans. If there are more submissions with changes and required reviews, additional charges may apply.

- ***PRELIMINARY REVIEW OF PLANS:*** ***\$450.00***
- ***FINAL REVIEW OF PLANS:*** ***\$300.00***
- ***ADMINISTRATIVE FEE:*** ***\$300.00***
- ***REVIEW OF ADDITIONS, MODIFICATIONS (total)*** ***\$500.00***

An approved list of Architects and Builders are online (see link above). If you wish to submit a request for approval for a builder and/or architect that is **NOT** on the approved list, go to Application for Architect Approval or Application for Builder Approval links on the website.

The following fees must be submitted with Applications.

- NEW BUILDER APPLICATION REVIEW:*** ***\$ 250.00***
- ***ARCHITECT APPLICATION REVIEW:*** ***\$ 150.00***

Once your construction is completed and all requirements met, compliance fees will be refunded minus all other fees, where applicable. The **Compliance Deposit Refund** sheet can be found under Construction Rules and Regulations. This sheet must be returned along with the Residential Certificate of Occupancy from the City of Galveston and a copy of the Survey. The other fees and charges are not refundable.