

Sunset Cove Homeowners Association, Inc. C/O Rapp Management Co.
 1703 Broadway St.
 Galveston, TX 77550

Builder Application

BACKGROUND

Company Name:	
Trade Name (if any):	
Parent Company (if any):	
Street Address:	
City, State, Zip:	
Fax:	
Email:	
Web Address:	
Type of Company ("C" Corp, LLC, "S" Corp, Partnership, LLP, Other):	
State of Incorporation/Registration	
Year Founded:	

OFFICERS & DIRECTORS

Please list all officers, directors, and/or partners of the corporation or partnership (use additional pages if necessary.)

TITLE	NAME AND ADDRESS	Percent of Ownership

LOCAL MANAGEMENT TEAM

Please list all key members of the local management team not shown under "Officers & Directors"

TITLE	NAME AND ADDRESS	YEARS WITH COMPANY

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TRADE CONTRACTOR & SUPPLIER REFERENCES

Sub/Supplier	Company Name	Contact	Telephone Number
Electrical			
Plumbing			
Drywall			
Carpentry			
HVAC			
Concrete			

MISC.

FINANCIAL REFERENCES

Please list the financial institutions utilized by the company. List the checking accounts and lending institutions in the appropriated places and include other financial institutions which you do business.

Financial Institution	Lender	Contact	Telephone Number
	Checking Accounts		
	Lender		

AWARDS

Please list any awards, citations, and special recognition received by the company

Name of Award	Received From	Year Received

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SALES AND CONSTRUCTION ACTIVITY

Please complete this sheet for all current construction activity in the Galveston area.

Community	Location	Product Type	Current Activity				AC Sq. Ft. Range	
			Builder Lots		Owner Lots	Low	High	
			Sold & Not Started	Sold & Under Construction				Specs Under Construction or Complete

For construction contracts on owner lots, please include the approximate value of the home site.

CUSTOMER REFERENCES

Please provide information requested on the past five consecutive closings or completed construction contracts.

Customer	Community	Location	Product Type	Closing or Completion Date	Telephone Number

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GENERAL INFORMATION

Is the company organized under the laws of the State of Texas (yes or no)?	
If "no", is the company qualified to do business in the State of Texas (yes or no)?	
How many full-time personnel are employed by the company?	
Is the company a member of NAHB or any other industry-related organization?	
How many years has the company's chief executive officer controlled a home building company?	
Name the parent company, if applicable.	
Name any subsidiary companies, if applicable.	
For the remaining questions below, "company" shall be defined to include the applicant company as well as entities listed in the three (3) inquires immediately above.	
Is the company or any of its officers, directors, partners or principals in default of any loans or involved in any type of foreclosure proceedings (yes or no)?	
Has the company ever given any deeds in lieu of foreclosure (yes or no)?	
Has the company or any of its officers, directors, partners or principals ever filed bankruptcy or been adjudicated as bankrupt within the past seven years (yes or no)?	
Are there current tax liens, mechanics liens, materialmen's liens, or other liens filed of recorded against the Builder arising out of the operation of Builder's business? If "yes", please attach a description of each such legal action in detail.	
Is Builder currently a defendant in any lawsuits or other legal action relating to Builder's construction activities (yes or no)? If "yes", please attach a description of each such legal action in detail.	
Have any complaints been filed against Builder with the Better Business Bureau, Bureau of Consumer Protection or any other consumer agency (yes or no)? If "yes", please attach a description of each such complaint in detail.	

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Submitted and Certified By:

As an authorized agent of the company, the undersigned submits the above information and attachments as being true and correct, and authorized all affiliated entities (collectively "developer") and their designated agents to utilize such information, obtain financial and credit information, and make investigations concerning the company and its officer, directors, partners and principals as may be deemed necessary in its sole discretion. The company and undersigned agent agree to indemnify, defend and hold harmless Developer and their designated agents for any costs, damages, or liability arising from an such investigation. The undersigned on behalf of the company agrees to inform the Developer of any changes to the above information within five calendar days of such change and acknowledge that the failure to provide correct and complete information my result in the ARB/ACC denying my application and prohibiting the company form engaging in any construction activities within the property.

Please Attach:

1. Company brochure, history and background.
2. Company of builder's limited warranty to be used at property.
3. Copy of Builder's license
4. Copies of Builder's commercial general liability insurance, worker's compensation and builder's risk insurance.

X

Builder

ARB/ACC Use Only- Representative: _____ Date: _____

Approved: _____ Not Approved: _____

Comments: _____